

# Project Plan Summary



## Our Lady Of Mount Pleasant Catholic School

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**Principal:** Tanya Thiessen

**Project name:** 9-12 Leadership  
**Person responsible:** Terlesky, Daniette  
**Purpose and timelines:** The purpose of this project is to collect and fund raise for student build community and team building as well as service work. Course outlines / letters home will be provided with detailed breakdown of activities and their associated costs as well as in the school newsletter.  
**Revenue to collect:** Students will be invoiced at the beginning of the school year.  
**Items/Services to be purchased:** Fees for this project are used to provide students leadership activities, t-shirts, meals for work done outside of class time, speakers, student projects, service work, etc.  
**Surplus/Deficit Handling Plan:** Surplus funds will remain in this project for future student activities and community service projects.

**Project name:** 5/6 Coding  
**Person responsible:** Watson, Jody  
**Purpose and timelines:** A course outline will be given to students  
**Revenue to collect:** Students will be invoiced upon enrollment.  
**Items/Services to be purchased:** Equipment and supplies, professional instruction  
**Surplus/Deficit Handling Plan:** Surplus of funds will be used to replenish supplies and equipment.

**Project name:** 5/6 Design & Communication Arts  
**Person responsible:** Chizawsky, Karly  
**Purpose and timelines:** The purpose of this project is to collect fees for student to participate in this 5/6 CTF option course. Course outlines / letters home will be provided with detailed breakdown of activities and their associated costs.  
**Revenue to collect:**  
**Items/Services to be purchased:** Fee for this project could be used to pay for materials for learning throughout this course. Ex. paint, canvases, brushes, pastels, specialty paper, etc.  
**Surplus/Deficit Handling Plan:** After the course is completed any remaining funds will be used to replace/service equipment used in this program.

**Project name:** 7/8 Art  
**Person responsible:** Burnstad, Elaine  
**Purpose and timelines:** The purpose of this project is to collect fees for student to participate in this course. Course outlines / letters home will be provided with detailed breakdown of activities and their associated costs.

Revenue to collect: student fees collect at the start of the year

Items/Services to be purchased: Fee for this project could be used to pay for materials for learning throughout this course. Ex. paint, canvases, brushes, pastels, specialty paper, etc.

Surplus/Deficit Handling Plan: After the course is completed any remaining funds will be used to replace/service equipment/materials used in this program.

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Project name: 7/8 Cosmetology

Person responsible: Smith, Kristy

Purpose and timelines: The purpose of this project is to collect fees for student to participate in this CTF course. Course outlines / letters home will be provided with detailed breakdown of activities and their associated costs.

Revenue to collect:

Items/Services to be purchased: Fee for this project could be used to pay for materials for learning throughout this course. Ex. hair products/materials, etc.

Surplus/Deficit Handling Plan: After the course is completed any remaining funds will be used to replace/service equipment used in this program.

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Project name: 7/8 Drama

Person responsible: de Kock, Desiree

Purpose and timelines: The students will be given a course outline.

Revenue to collect: Students will be invoiced.

Items/Services to be purchased: Equipment/ supplies such as costumes, make-up, plays, stage materials and props, presenters

Surplus/Deficit Handling Plan: Surplus of funds will be used to purchase replacement supplies and equipment.

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Project name: 7/8 Outdoor Education

Person responsible: Delong, Julia

Purpose and timelines: A course outline is given to students outlining the various trips and activities on Google Classroom. Any extra trip costs will be outlined in the field trip forms that go home with students prior to the field trip.

Revenue to collect: Students are invoiced at the beginning of the year.

Items/Services to be purchased: Transportation costs, facility rentals, admissions, instructors, equipment, equipment rental and additional costs for field trips and camping trips, ie) food and supplies.

Surplus/Deficit Handling Plan: Any surplus of funds will be used to purchase equipment and replacement supplies.

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Project name: 7/8 Recreational Leadership

Person responsible: Ellert, Myles

Purpose and timelines: Students will be given a course outline.

Revenue to collect: Students are charged a fee.

Items/Services to be purchased: Fees will cover the cost of equipment, supplies, professional instruction, off campus activities and transportation.

Surplus/Deficit Handling Plan: Surplus of funds will be used to replenish supplies and repair and/or purchase new equipment.

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Project name: 9-12 Art

Person responsible: Smith, Kristy

Purpose and timelines: The purpose of this project is to collect fees for students to participate in this course. Course outlines / letters home will be provided with detailed breakdown of activities and their associated costs.

Revenue to collect: Fees will be collected from students.

Items/Services to be purchased: Fee for this project could be used to pay for materials for learning throughout this course. Ex. paint, canvases, brushes, pastels, specialty paper, etc.

Surplus/Deficit Handling Plan: Any surplus funds will be used for equipment and replacement supplies

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Project name: 9-12 Cosmetology

Person responsible: Smith, Kristy

Purpose and timelines: The purpose of this project is to collect fees for students to participate in this course. Course outlines / letters home will be provided with detailed breakdown of activities and their associated costs.

Revenue to collect: Student fees are collected.

Items/Services to be purchased: Fee for this project could be used to pay for materials for learning throughout this course. Ex. hair products/materials, etc.

Surplus/Deficit Handling Plan: Any surplus of funds will be used to purchase equipment and replacement supplies.

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Project name: 9-12 Drama

Person responsible: deKock, Desiree

Purpose and timelines: The purpose of this project is to collect fees for students to participate in High School Drama field trips and activities. A letter will be sent home with a detailed breakdown of activities and their associated costs. The activities included in this fee are Scripts and materials purchases, performance licensing fees, and (if allowed) field trip costs.

Revenue to collect: Fees are charged to students for drama at the beginning of the School Year/semester. In the event of a production, tickets may also be sold with hopes of generating a profit.

Items/Services to be purchased: Equipment, supplies, professional instruction, presenters, facility rentals. dependent on year and COVID RESTRICTIONS.

Surplus/Deficit Handling Plan: Any remaining funds will be used to purchase equipment and replacement supplies or go into the program production for the following year.

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Project name: 9-12 Outdoor Ed

Person responsible: Watson, Jody

Purpose and timelines: Students will be given a course outline

Revenue to collect: Students will be invoiced. A field trip fee may be added if any group trips are planned.

Items/Services to be purchased: Presenters, training, supplies and help offset field trips.

Surplus/Deficit Handling Plan: Surplus of funds, if any, will be used to replenish supplies

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Project name: 9-12 Physical Ed

Person responsible: Enright, Stephen

Purpose and timelines: An information package is given to students indicating the course outline.

Revenue to collect: Students are invoiced at the beginning of the school year.

Items/Services to be purchased: Fees will cover the cost of off campus facilities rentals or admissions and transportation costs associated with these activities, guest speakers and instructors, athletic fees, equipment and equipment replacement costs.

Surplus/Deficit Handling Plan: Surplus of funds will be used to purchase equipment and replenish supplies.

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Project name: 9-12 Stained Glass

Person responsible: Clarkson, Cheryl

Purpose and timelines: A course outline is given to students.

Revenue to collect: Students are invoiced.

Items/Services to be purchased: Supplies needed to complete stained glass projects.

Surplus/Deficit Handling Plan: Any surplus will be used to replenish supplies/materials

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Project name: Agendas

Person responsible: Smith, Kristy

Purpose and timelines: Parents of grade 5 and 6 students are advised that the student will be required to have an OLMP agenda book.

Revenue to collect: Parents are charged a fee for cost recovery

Items/Services to be purchased: Agendas

Surplus/Deficit Handling Plan: Parents are charged no more than cost recovery. Deficits are paid by the OLMP supplies budget.

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Project name: ASLC

Person responsible: Terlesky, Daniette

Purpose and timelines: Students participating in the Alberta Student Leadership conference will be given information.

Revenue to collect: Students will be charged for the cost of the trip. High School Leadership fundraising money specific to this trip will be divided amongst the participants.

Items/Services to be purchased: The trip will be cost recovery only-hotels, travel, admission, etc.

Surplus/Deficit Handling Plan: There will be no surplus or deficit as students are charged the cost of the trip and fundraising proceeds will be credited to them

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Project name: Athletics Bus

Person responsible: Popowich, Ryan

Purpose and timelines: Teams, clubs and student groups are charged a fee per kilometer, as well, JH and HS teams are charged a fee per player at the start of the season to use the bus as indicated in the athletics policies.

Revenue to collect: Revenue is from any group that utilizes the bus.

Items/Services to be purchased: Repairs, maintenance, and CVI's on the bus.

Surplus/Deficit Handling Plan: Any surplus of funds will be carried forward for vehicle maintenance. Deficits are to be covered by Athletics fundraising.

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Project name: Athletics-Donations/Fundraising

Person responsible: Popowich, Ryan

Purpose and

timelines:

Revenue to collect:

Items/Services to  
be purchased:

Surplus/Deficit  
Handling Plan:

Project name: Badminton

Person responsible: Popowich, Ryan

Purpose and  
timelines: An information package will be given to the students at the start of the season.

Revenue to collect: Students will pay a participation fee and further "pay as you go" fees may be collected for advancements.

Items/Services to  
be purchased: Entry fees, league fees, transportation, officials costs, equipment, team clothing, uniform replacement.

Surplus/Deficit  
Handling Plan: Unused funds will go to our athletics account for supplies.

Project name: Basketball HS Boys

Person responsible: Watson, Jody

Purpose and  
timelines: An information package is given to athletes and parents at the start of the season.

Revenue to collect: Team fees are collected from each player at the start of the season. Fundraising activities may be necessary to support the team's budget. Students may be required to subsidise hotel fees if the team advances to provincial play.

Items/Services to  
be purchased: Entry fees, league fees, transportation, officials costs, equipment and team clothing, uniform replacement.

Surplus/Deficit  
Handling Plan: Surplus of funds will go to our Athletics account for supplies and future play.

Project name: Basketball HS Girls

Person responsible: Reinhart, Jaymie

Purpose and  
timelines: An information package is given to athletes and parents at the start of the season.

Revenue to collect: Team fees are collected from each player at the start of the season. Fundraising activities may be required to support the team's budget. Students may be required to subsidise the hotel fees if the team advances to provincial play.

Items/Services to  
be purchased: Entry fees, league fees, transportation, officials costs, equipment, team clothing and uniform replacement.

Surplus/Deficit  
Handling Plan: Surplus of funds will be transferred to the Athletics account for supplies and future play.

Project name: Basketball JH Boys

Person responsible: Ellert, Myles

Purpose and  
timelines: An information package is given to athletes and parents at the start of the season.

Revenue to collect: Team fees are collected from each player at the start of the season. Fundraising activities may be necessary to support the team's budget.

Items/Services to  
be purchased: Entry fees, league fees, transportation, officials costs, equipment, team clothing and uniform replacement.

Surplus/Deficit  
Handling Plan: Surplus of funds will be transferred to the Athletics account for supplies and

Handling Plan: future play.

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Project name: Basketball JH Girls

Person responsible: Enright, Stephen

Purpose and timelines: An information package is given to athletes and parents at the start of the season.

Revenue to collect: Team fees are collected from each player at the start of the season. Fundraising activities may be necessary to support the team's budget.

Items/Services to be purchased: Entry fees, league fees, transportation, officials costs, equipment, team clothing and uniform replacement.

Surplus/Deficit Handling Plan: Surplus of funds will be transferred to the Athletics account for supplies and future play.

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Project name: Commissions/Rental

Person responsible: Thiessen, Tanya

Purpose and timelines: Companies provide payment to OLMP.

Revenue to collect: Vending machine commission, school photo commission, driver's training.

Items/Services to be purchased: Funds are applied to various activities and projects throughout the year as designated by Administration.

Surplus/Deficit Handling Plan: Surplus funds will be carried over for future activities and projects.

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Project name: Concession

Person responsible: Kramer, Diane

Purpose and timelines: Concession items and prices are posted.

Revenue to collect: Voluntary purchase of concession items by students and staff.

Items/Services to be purchased: Concession items are purchased with the funds.

Surplus/Deficit Handling Plan: All concession profits are used to purchase various items or equipment needed at OLMP.

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Project name: Cross Country Running

Person responsible: Wispinski, Dan

Purpose and timelines: Information on all events are given to participants at the start of the season

Revenue to collect: A fee is collected from students

Items/Services to be purchased: Transportation to and from events, entry fees, pinnies

Surplus/Deficit Handling Plan: Surplus of funds will be carried forward.

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Project name: CSLC

Person responsible: Terlesky, Daniette

Purpose and timelines: Students participating in the Canadian Student Leadership Conference will be given information.

Revenue to collect: Students will be charged for the cost of the trip. High School Leadership fundraising money specific to this trip will be divided amongst the participants.

Items/Services to be purchased: The trip will be cost recovery only - hotels, travel, admission, etc.

Surplus/Deficit Handling Plan: There will be no surplus or deficit as students are charged the cost of the trip and fundraising proceeds will be credited to them. If fundraising exceeds the cost of the trips, the money raised will be transferred to the High School Leadership account and donated to the charity of their choice.

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Project name: CTF/CTS Comm Tech  
 Person responsible: Watson, Jody  
 Purpose and timelines: A course outline will be provided to students.  
 Revenue to collect: Fees will be collected from students.  
 Items/Services to be purchased: Equipment and supplies (paper, ink, screening, fabric, clothing, etc).  
 Surplus/Deficit Handling Plan: Surplus of funds will be used to purchase equipment and replacement supplies.

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Project name: CTF/CTS Foods  
 Person responsible: Reinhart, Chris  
 Purpose and timelines: The purpose is to implement the Foods Curriculum and will be communicated with the registration guide.  
 Revenue to collect: Students will be invoiced at the beginning of the school year.  
 Items/Services to be purchased: Equipment and supplies.  
 Surplus/Deficit Handling Plan: Surplus funds will be used to purchase and maintain equipment and buy replacement supplies.

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Project name: CTF/CTS Music  
 Person responsible: Smith, Kristy  
 Purpose and timelines: The purpose of this project is to collect fees for students to participate in this course. Course outlines / letters home will be provided with detailed breakdown of activities and their associated costs.  
 Revenue to collect:  
 Items/Services to be purchased: Fee for this project could be used to pay for materials for learning throughout this course. Ex. music books, tuner, speakers, professional instruction, etc.  
 Surplus/Deficit Handling Plan: Surplus of funds will be used for equipment repair and replacement.

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Project name: CTF/CTS-Woodworking/Construction-Fabrication  
 Person responsible: Wispinski, Dan  
 Purpose and timelines: Students will be given a course outline.  
 Revenue to collect: Students will be invoiced.  
 Items/Services to be purchased: Equipment, supplies, professional instructors.  
 Surplus/Deficit Handling Plan: Surplus of funds will be used to purchase equipment and the repairs/maintenance of equipment and to purchase replacement supplies.

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Project name: Curling  
 Person responsible: Popowich, Ryan  
 Purpose and timelines: An information package will be given to participants at the start of the season.  
 Revenue to collect: Students will be invoiced at the start of the season.

Items/Services to be purchased:	Entry fees, league fees, transportation, equipment, team clothing, uniform replacement, professional instruction.
Surplus/Deficit Handling Plan:	Unused funds will go to our athletics account for supplies and future play.
Project name:	Enviromental Club
Person responsible:	Froehler, Lana
Purpose and timelines:	This is a no fee project.
Revenue to collect:	Student groups will recycle paper and plastics.
Items/Services to be purchased:	Revenue from recycling will be put toward playground equipment.
Surplus/Deficit Handling Plan:	Funds will be carried forward to purchase and/or repair equipment as needed.
Project name:	ESL Conversation Group
Person responsible:	Smith, Kristy
Purpose and timelines:	Any student fee required will be communicated with consent forms. Stakeholders will be provided with a donation letter outlining the purpose of this project.
Revenue to collect:	Donations and fundraising. Students attending trips and field trips may be required to pay a portion of the fee. Funds will be used to cover the costs of trips, field trips and multi cultural events. Materials and supplies will be purchased to enhance the student's knowledge of Canadian culture during class time and in, after school conversation group meetings.
Items/Services to be purchased:	Any surplus of funds will be used to purchase program materials. Any deficits will be recovered by fundraising efforts.
Project name:	Field Trips
Person responsible:	Elliott, Kevin
Purpose and timelines:	Letters will be sent home with students stating the details and cost of the field trip.
Revenue to collect:	Funds to cover the cost of the field trip and transportation.
Items/Services to be purchased:	Field trip expenses, admissions and transportation.
Surplus/Deficit Handling Plan:	Costs of field trips are estimated closely, however, any remaining funds would support transportation costs.
Project name:	Football
Person responsible:	Rodin, Helen
Purpose and timelines:	Information package is given to athletes and parents at the start of the season.
Revenue to collect:	Team fees are collected from each player at the start of the season. Fundraising activities may be necessary to support the team's budget. Students may be required to subsidise the hotel fee costs should the team advance to provincial play.
Items/Services to be purchased:	Entry, fees, League fees, transportation, officials costs, team clothing, equipment and uniforms.
Surplus/Deficit Handling Plan:	Unused funds will be used to purchase and/or repair equipment and to buy supplies.



Project name: General  
 Person responsible: Twitchell, Lorinda  
 Purpose and timelines: This project is used for any financials that are not specific to any project.  
 Revenue to collect: Money is deposited to this account as required.  
 Items/Services to be purchased: Expenses are made out of this account as required.  
 Surplus/Deficit Handling Plan: Surplus funds will be carried forward and distributed according to the needs of the students or school.

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Project name: Golf 5/6  
 Person responsible: Reinhart, Chris  
 Purpose and timelines: An information letter will be provided to parent/guardian on the fee breakdown.  
 Revenue to collect: Money will be collected from parent/guardian at the start of the season.  
 Items/Services to be purchased: equipment, green fees, transportation  
 Surplus/Deficit Handling Plan: Any surplus will be used to replenish equipment.

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Project name: Golf 7-12  
 Person responsible: Reinhart, Chris  
 Purpose and timelines: An information package is given to athletes and parents at the start of the season.  
 Revenue to collect: An initial fee is collected from students. Students may be required to subsidise the hotel fees if the team advances to Provincial play.  
 Items/Services to be purchased: Course and entry fees, transportation costs, team clothing and equipment  
 Surplus/Deficit Handling Plan: Surplus funds will be carried forward to enhance the golf program.

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Project name: Graduation  
 Person responsible: Smith, Kristy  
 Purpose and timelines: All graduating students will be assessed the Graduation Fee.  
 Revenue to collect: Graduating students will be invoiced at the beginning of the school year.  
 Items/Services to be purchased: The graduation fee is used to support all Grad activities and expenses such as banquet ticket, facility rental, decorations, etc.  
 Surplus/Deficit Handling Plan: Unused funds will go into a Grad legacy fund to purchase a legacy item for the school from the graduating class.

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Project name: Graduation Legacy  
 Person responsible: Smith, Kristy  
 Purpose and timelines: All graduating students and their parents will be informed of this legacy project.  
 Revenue to collect: Any funds remaining in the Graduation account will be transferred to the Legacy account.  
 Items/Services to be purchased: A gift from the graduating class for the school as decided upon by the grad class.  
 Surplus/Deficit Handling Plan: Any surplus will be carried forward to the next year and used toward the

Handling Plan: graduating class gift for OLMP.

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Project name: Handball - Boys

Person responsible: Enright, Stephen

Purpose and timelimes: An information package will be given to students at the start of the season

Revenue to collect: All participants will be charged a fee. Fundraising activities may be necessary to support the team's budget. Students may be required to subsidise the cost of hotel fees if the team advances to provincial play.

Items/Services to be purchased: Entry fees, league fees, transportation, officials costs, equipment, team clothing, uniform replacement.

Surplus/Deficit Handling Plan: Surplus of funds will go to our Athletics account for supplies and future play.

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Project name: Handball - Girls

Person responsible: Enright, Stephen

Purpose and timelimes: An information package will be given to students at the start of the season.

Revenue to collect: All participants will be charged a fee. Fundraising activities may be necessary to support the team's budget. Students may be required to subsidise the cost of hotel fees if the team advances to provincial play.

Items/Services to be purchased: Entry fees, league fees, transportation, officials costs, equipment, team clothing, uniform replacement.

Surplus/Deficit Handling Plan: Surplus of funds will go to our Athletics account for supplies and future play.

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Project name: Hockey Academy

Person responsible: Ellert, Myles

Purpose and timelimes: Participants will be given a course outline and schedule at the start of the program

Revenue to collect: A fee is collected from students

Items/Services to be purchased: Ice rental, instruction and equipment

Surplus/Deficit Handling Plan: Surplus of funds will be reimbursed to students.

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Project name: Locks

Person responsible: Perreaux, Irene

Purpose and timelimes: Students are advised that they will required to use a lock provided by the school office.

Revenue to collect: Students will be charged a fee for the lock.

Items/Services to be purchased: Locks.

Surplus/Deficit Handling Plan: More locks will be purchased if there is a surplus.

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Project name: Playground

Person responsible: Smith, Kristy

Purpose and timelimes: The playground committee will advise stakeholders of the projected costs of the new playground, revenue collected and the dollar amount needed to complete the project. Stakeholders will be advised that tax receipts will be given for monetary amounts over \$25.00.

Revenue to collect: Revenue will be from Grants, donations and fundraising efforts.

Items/Services to be purchased: Ground preparation, materials and playground equipment.

Surplus/Deficit Handling Plan: All revenue will be used for the playground.

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Project name: R.I.S.E (PE 20/30)

Person responsible: Enright, Stephen

Purpose and timelines: A before school P.E. 20 and P.E 30 class. Focus on personal growth and fitness.

Revenue to collect: Student Fees

Items/Services to be purchased: Vendors (JOGA, expert personal fitness instruction, fitness testing protocols, logbooks and more)

Surplus/Deficit Handling Plan: Refund if significant, or carry-over.

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Project name: Retreat - Grade 7

Person responsible: Smith, Kristy

Purpose and timelines: An information letter is sent home to participants. More info will be shared in the school newsletter as well. This will be an annual retreat for students to connect and focus on faith and building leadership skills in our students. The location of this retreat will be booked in an outdoor environment and supported by professionals that work with youth (ex. camp, recreation facility, etc.).

Revenue to collect: We plan to fundraise and then the parents will pay the remaining balance of the annual trip.

Items/Services to be purchased: Activities/admission/registrations/transportation/etc.

Surplus/Deficit Handling Plan: If fund raised money remains we will carry it forward to the following years trip.

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Project name: Retreat - Grade 8

Person responsible: Smith, Kristy

Purpose and timelines: An information letter is sent home to participants. More info will be shared in the school newsletter as well. This will be an annual retreat for students to connect and focus on faith and building leadership skills in our students. The location of this retreat will be booked in an outdoor environment and supported by professionals that work with youth (ex. camp, recreation facility, etc.).

Revenue to collect: We plan to fundraise and then the parents will pay the remaining balance of the annual trip.

Items/Services to be purchased: Activities/admission/registrations/transportation/etc.

Surplus/Deficit Handling Plan: If fund raised money remains we will carry it forward to the following years trip.

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Project name: School Clothing

Person responsible: Watson, Jody

Purpose and timelines: Students and families can opt to purchase school clothing through their powerschool account. Sport groups can also purchase items.

Revenue to collect: Clothing sales

Items/Services to be purchased: Clothing, decals and equipment

Surplus/Deficit Handling Plan:	Surplus will be carried forward to purchase more advanced equipment and supplies.
Project name:	Ski Trip 5-9
Person responsible:	Popowich, Ryan
Purpose and timelines:	A Ski Trip information package (with pricing/waivers included) will be provided/collected to families in advance of the one day trip.
Revenue to collect:	Money to cover the cost of the ski trip (rentals, lift pass, transportation) for each student participating.
Items/Services to be purchased:	Ski rentals, lift pass, and transportation.
Surplus/Deficit Handling Plan:	Money collected is the exact amount needed for each student to cover their costs. If paid students miss the trip, their money will be credited back to the student's account. Any students not paid by the expected deadline, will not be allowed to participate in the trip.
Project name:	Ski Trip HS
Person responsible:	Reinhart, Chris
Purpose and timelines:	A Ski Trip information package (with pricing/waivers included) will be provided/collected to families in advance of the trip.
Revenue to collect:	Fees will be collected in advance before the trip commences.
Items/Services to be purchased:	Lift tickets, rentals, transportation, accommodation
Surplus/Deficit Handling Plan:	Any surplus will be divided back to the students who attended the trip.
Project name:	Sport 4 Life
Person responsible:	Popowich, Ryan
Purpose and timelines:	A Course Outline, Off-Campus Consent Form & Activities Schedule is given to students/families at the start of the school year.
Revenue to collect:	Students will be invoiced upon enrollment.
Items/Services to be purchased:	Fees cover the costs of; Off campus activities, transportation to various venues, rentals, equipment, and partnership fees (professional instruction and presenters).
Surplus/Deficit Handling Plan:	Surplus of funds will be reimbursed to the parents.
Project name:	Student Council
Person responsible:	Smith, Kristy
Purpose and timelines:	The purpose of this project is to collect fees for student activities throughout the school year that build community/school spirit. Details on spending in this account will be shared with all in the weekly newsletter as this is a fee charged to all students.
Revenue to collect:	Students are invoiced at the beginning of the school year.
Items/Services to be purchased:	This fee is collected to support school spirit activities, guest speakers and student projects.
Surplus/Deficit Handling Plan:	Unused funds will remain in this project for future student activities and projects.
Project name:	Textbook Fees
Person responsible:	Twitchell, Lorinda
Purpose and	Students are invoiced for lost textbooks or library books.

## timelines:

Revenue to collect: Students will be charged the replacement cost of the lost textbook or library book.

Items/Services to be purchased: Replacement books will be purchased.

Surplus/Deficit Handling Plan: All fees collected will be used to order replacement books.

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Project name: The Printing Shoppe

Person responsible: Watson, Jody

Purpose and timelines: The purpose of this project is to create banners, plaques, etc out of the commtech lab.

Revenue to collect: Students, OLMP and sports groups will be charged for materials, printing and labor.

Items/Services to be purchased: Ink, paper, supplies and equipment will be purchased.

Surplus/Deficit Handling Plan: Surplus of funds will be used to replace and maintain equipment and purchase supplies

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Project name: Track and Field 10-12

Person responsible: Reinhart, Chris

Purpose and timelines: An information package will be given out at the start of the season

Revenue to collect: Fees will be collected from students at the start of the season.

Items/Services to be purchased: Track entry fees, transportation

Surplus/Deficit Handling Plan: Any surplus will be used to replenish equipment used.

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Project name: Track and Field 5-9

Person responsible: Reinhart, Chris

Purpose and timelines: An information package will be given to athletes and students at the start of the season.

Revenue to collect: An initial fee is collected from students as well as a "pay as you go" fee for advancements. Students may be required to subsidise the costs if they advance to Provincial play.

Items/Services to be purchased: Facility rental for training, track and event fees and transportation costs.

Surplus/Deficit Handling Plan: Surplus funds will go to our athletics account for supplies and future play.

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Project name: Transportation

Person responsible: Thiessen, Tanya

Purpose and timelines: Groups, clubs and teams are charged a per/kilometer fee to utilize the two 20 passenger busses maintained by OLMP. The fee is the same rate Athletics charges for its bus as per the Athletics Policy Handbook.

Revenue to collect: All groups are charged a fee and funds are credited via journal entries.

Items/Services to be purchased: Repairs, maintenance, CVI's, licencing, insurance and registration.

Surplus/Deficit Handling Plan: Closing balances are carried forward. There is not enough revenue to carry a surplus of funds.

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Project name: Uniform Replacement  
 Person responsible: Popowich, Ryan  
 Purpose and timelines: Volleyball, basketball and handball teams will be advised that a small percentage of their team fees will be allocated to this account.  
 Revenue to collect: A small portion of athlete fees will be allocated to this account, as well as fundraising activities and donations through our athletics  
 Items/Services to be purchased: Jerseys/uniforms  
 Surplus/Deficit Handling Plan: The purpose of this project is to accumulate a balance that is carried forward for jersey replacement

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Project name: Volleyball HS Boys  
 Person responsible: Popowich, Ryan  
 Purpose and timelines: An information package is given to athletes and parents at the start of the season.  
 Revenue to collect: Team fees are collected from each player at the start of the season. Fundraising activities may be necessary to support the team's budget. Students may be required to subsidise the cost of hotel fees if the team advances to provincial play.  
 Items/Services to be purchased: Entry fees, league fees, transportation, officials costs, equipment, team clothing and uniform replacement.  
 Surplus/Deficit Handling Plan: Surplus of funds will be transferred to our Athletics account for supplies and future play.

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Project name: Volleyball HS Girls  
 Person responsible: Chizawsky, Karly  
 Purpose and timelines: An information package is given to athletes and parents at the start of the season.  
 Revenue to collect: Team fees are collected from each player at the start of the season. Fundraising activities may be necessary to support the team's budget. Students may be required to subsidise the cost of hotel fees if the team advances to provincial play.  
 Items/Services to be purchased: Entry fees, league fees, transportation, officials costs, equipment, team clothing and uniforms.  
 Surplus/Deficit Handling Plan: Surplus of funds will be transferred to the athletics account for supplies and future play.

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Project name: Volleyball JH Boys  
 Person responsible: Popowich, Ryan  
 Purpose and timelines: An information package is given to athletes and parents at the start of the season.  
 Revenue to collect: Team Fees are collected from each player at the start of the season. Fundraising activities may be necessary to support the team's budget.  
 Items/Services to be purchased: Entry fees, league fees, transportation, officials costs, equipment, team clothing and uniforms.  
 Surplus/Deficit Handling Plan: Surplus of funds will be transferred to the athletics account for supplies and future play.

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Project name: Volleyball JH Girls  
 Person responsible: Enright, Stephen  
 Purpose and timelines: An information package is given to athletes and parents at the start of the

timelines: season.

Revenue to collect: Team fees are collected from each player at the start of the season. Fundraising activities may be required to support the team's budget.

Items/Services to be purchased: Entry fees, league fees, transportation, officials costs, equipment, team clothing and uniform replacement.

Surplus/Deficit Handling Plan: Surplus of funds will be transferred to the Athletics account for supplies and future play.

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Project name: Workbooks/Keys/Solaros

Person responsible: Reinhart, Jaymie

Purpose and timelines: Students will have the option to purchase workbooks,solaros and keys at cost recovery.

Revenue to collect: Students will be charged the fee if they opt to purchase.

Items/Services to be purchased: Workbooks, keys, and solaros.

Surplus/Deficit Handling Plan: There will not be a surplus in this account. Fee for workbooks and agendas does not exceed cost recovery.

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Project name: Yearbook

Person responsible: DeLong, Julia

Purpose and timelines: Yearbook information is provided on the OLMP website, online campaigns through Powerschool, as well as announcements and posters.

Revenue to collect: Voluntary purchase of yearbook by students/parents/guardians and staff.

Items/Services to be purchased: Yearbooks.

Surplus/Deficit Handling Plan: Remaining funds will be used to purchase or replace technology equipment as required.