



Our Lady of Mount Pleasant Catholic School

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OLMP Playground Committee Agendas

Meeting Agenda - May 13th @ 7:00pm Virtually through google hangouts

Committee Members in attendance: Cherilyn Sharkey, Janelle Evenson, Javan Stamp, Laura Agrey, Megan Kumar, Shannon Bird, Tyler Callicott, Kristy Smith, Melissa Mallon

Start time 7:00pm

Location: Virtual

- 1.) Welcome – Introductions
- 2.) Review draft project vision and scope for agreement
 - a.) [Click here to review the committee vision document](#)
 - b.) All committee members are to review on their own time and edit the live doc/add comments or send feedback to Tyler
- 3.) Phase 1 - Court Project:
 - a.) Review proposed options and quotes/costs
 - i.) Here is the existing pad:



- (1) Issues with above pad are grading and condition of the hoops
 - (2) Asphalt is harder to paint games/etc on
- ii.) Update - Janelle was able to get some additional information after our meeting:
 - The existing pad is approximately 25'x40'...asphalt surface. Kirk (her husband) wasn't sure how it would go to add onto the existing pad...but if that was how we wanted to proceed, he suggested contacting Border Paving. The only thing with keeping the pad is that it has quite an aggressive slope due to the lay of the land and wouldn't be great for basketball. It would just be a waste to rip the pad out as it's fairly new....he figures paved within the last 2-4 years.
 - I talked to John Parker of NuEdge Construction and he figures it would roughly cost \$1500-\$3000 to remove the existing pad if we needed to have someone do it.
 - iii.) Quote from portable company Jen Col
 - Our price to add on to your asphalt play area at OLMP would be \$32,500.00 GST NIC.
 - This price includes
 - Excavation, prep and paving for a pad 12.5 m x 8 m. (Total 100 sq/m)
 - Supply and install of two basketball posts, backboards and nets
 - Supply and install of two Tether ball posts
 - Line painting on the new pad
 - Landscape touch ups.
 - GE for JCCL to manage the scope.
 - iv.) Melissa will look to get some more quotes on this to see if we can get it significantly less
 - v.) The group consensus was that if the cost is over \$10 000 to do this it is not worth our time as the money would be better put to a new playground
 - vi.) Kristy may have some money in the school budget to get a few items for the back - Shannon is going to get quotes on some new hoops, tether, ball, games on concrete etc. to see if there are some reasonable things we could add to that back space for right away (next school year) use.
- b.) Discuss path forward / timelines
 - i.) Look local and get a second quote (Melissa)
 - ii.) Look for hoops, teether ball, or games that we could add right away (Shannon)
 - iii.) Looking for our parent community to provide: (include in newsletter or other communications)
 - (1) Providing services to improve the quality of the outdoor space at OLMP (include photos)
 - (a) Labour
 - (b) Equipment
 - (c) Gift in kind / cash call
 - iv.) If we can get some smaller items to add right away that would be beneficial

- v.) Could recognize donors on a sign next to the playground, banner in school/gym, in the newsletter (business that donate) for a year etc.
- vi.) Janelle is also going to check in on the soccer nets that were going to get moved to OLMP

4.) Phase 2 - Playground Project:

- a.) Review proposed options and quotes from working doc or vision doc
 - i.) After reviewing the options we decided to set a Financial goal of \$150 000 and prefer the option from Canadian Recreation solutions - we spoke about social spaces and liked the idea of adding and removing different pieces that are grade appropriate including a climbing cage
 - ii.) We have \$10 000+ in the account already from concession funds. We would like to do a cash call next - If we reach out to all parents in both schools and ask them to give what they can that may be a good start - put the request in perspective - example if we can all give this amount (x) then we can reach our goal of (y).
- b.) Discuss path forward / timelines
 - i.) Move forward on the immediate stuff we can do - fixing up pad and options out back
 - ii.) Refine the donation letter and prepare levels of donation/recognition and do a cash call in the newsletters at both schools (Cherilyn) to start building our amount
 - iii.) We hope to apply for grants / matching grants if available - we will connect with Lucy on this as the time approaches. Janelle did check in with OLMP Parent Council and they are not a registered charity that can provide taxable donation receipts to potential donors so we will work to do it through the school.

5.) Draft fund-raising letter

- a.) Review and finalize
 - i.) [Click here to view the letter](#)
- b.) Discuss what we do with the letter/who it goes to
 - i.) We talked about it not being a good time to ask for donations, but not all are hurting so we thought asking for donating what you can is not a bad idea. We will proceed with preparing our letter of donation and getting things in line to start collecting funds for this.
- c.) Donor recognition options?
 - i.) Thanks to donors in the newsletter
 - ii.) Sign by playground
 - iii.) Banner in the gym

6.) Action items

<i>Item</i>	<i>Who is responsible</i>	<i>Additional notes</i>
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review the committee vision document - all are to review on their own time and edit the live doc/add comments or send feedback to Tyler	All committee members	•
Looking for other pad pricing options - ex. Border paving etc.	Melissa	•
Get prices on new hoops, play equipment or otherwise that we could add right away - looking at around \$5000	Shannon	• Lucy may be a good resource on this
Check on soccer net status with Camrose minor soccer	Janelle	•
Refine the donation letter and prepare levels of donation/recognition and do a cash call in the newsletters at both schools	Cherilyn	•
Prepare an article in the paper (school papers x2) with the donation letter attached	Kristy	
Look into the financial pathway - ex. Who to write checks to / how to donate / charitable number / donations/receipts / etc.	Kristy	

7.) Next Meeting

- a.) Will have a meeting once we have info from Shannon to decide on - once Shannon shares more info Kristy will send out a doodle poll to book a next meeting that should be brief and just to review final options/etc.

8.) Adjournment: 8:02