



Kevin Elliot - Off-Campus Education Coordinator  
 Our Lady Mount Pleasant Jr/Sr. High School  
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### MONTHLY HOURS SUMMARY REPORT

Student:	Month:	
Company:	Supervisor:	
Previous Hours:	Hours This Month:	Total Hours Accumulated:

Date	Day of Week	Time In	Time Out	Total Hours Today	Duties/Tasks/Activities Performed
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					<b>Supervisor's Initial:</b>
11					
12					
13					
14					
15					
16					
17					
18					
19					
20					<b>Supervisor's Initial:</b>
21					
22					
23					
24					
25					
26					
27					
28					
29					
30					
31					<b>Supervisor's Initial:</b>

**Total Hours for Month:**

**Student Worker's Compensation coverage through the Government of Alberta applies only  
 Between the hours of 7 a.m. & 10 p.m. (Monday to Friday)**