

# Project Plan Summary



## Our Lady Of Mount Pleasant Catholic School

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Project name:	Badminton 10-12
Person responsible:	Popowich, Ryan
Purpose and timelines:	An information package is given to athletes and parents at the start of the season.
Revenue to collect:	An initial fee is collected from students as well as a "pay as you go" fee for advancements.
Items/Services to be purchased:	Tournament fees, equipment and transportation costs.
Surplus/Deficit Handling Plan:	Surplus funds will be used for replacement equipment.

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Project name:	Badminton 5-9
Person responsible:	Popowich, Ryan
Purpose and timelines:	An information package will be given to the students at the start of the season.
Revenue to collect:	Students will pay a participation fee and further "pay as you go" fees may be collected for advancements.
Items/Services to be purchased:	Entry fees, league fees, transportation, officials costs, equipment, team clothing, uniform replacement.
Surplus/Deficit Handling Plan:	Unused funds will go to our athletics account for supplies.

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Project name:	Basketball HS Boys
Person responsible:	Murphy, Darby
Purpose and timelines:	An information package is given to athletes and parents at the start of the season.
Revenue to collect:	Team fees are collected from each player at the start of the season. Fundraising activities may be necessary to support the team's budget. Students may be required to subsidise hotel fees if the team advances to provincial play.
Items/Services to be purchased:	Entry fees, league fees, transportation, officials costs, equipment and team clothing, uniform replacement.
Surplus/Deficit Handling Plan:	Surplus of funds will go to our Athletics account for supplies and future play.

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Project name:	Basketball HS Girls
Person responsible:	Reinhart, Jaymie
Purpose and timelines:	An information package is given to athletes and parents at the start of the season.
Revenue to collect:	Team fees are collected from each player at the start of the season. Fundraising

activities may be required to support the team's budget. Students may be required to subsidise the hotel fees if the team advances to provincial play.

Items/Services to be purchased: Entry fees, league fees, transportation, officials costs, equipment, team clothing and uniform replacement.  
Surplus/Deficit Handling Plan: Surplus of funds will be transferred to the Athletics account for supplies and future play.

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Project name: Basketball JH Boys  
Person responsible: Watson, Jody  
Purpose and timelines: An information package is given to athletes and parents at the start of the season.  
Revenue to collect: Team fees are collected from each player at the start of the season. Fundraising activities may be necessary to support the team's budget.  
Items/Services to be purchased: Entry fees, league fees, transportation, officials costs, equipment, team clothing and uniform replacement.  
Surplus/Deficit Handling Plan: Surplus of funds will be transferred to the Athletics account for supplies and future play.

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Project name: Basketball JH Girls  
Person responsible: Szott, Jolene  
Purpose and timelines: An information package is given to athletes and parents at the start of the season.  
Revenue to collect: Team fees are collected from each player at the start of the season. Fundraising activities may be necessary to support the team's budget.  
Items/Services to be purchased: Entry fees, league fees, transportation, officials costs, equipment, team clothing and uniform replacement.  
Surplus/Deficit Handling Plan: Surplus of funds will be transferred to the Athletics account for supplies and future play.

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Project name: Calculator Deposit Payable  
Person responsible: Elliott, Kevin  
Purpose and timelines: Students are advised of the procedure upon signing a calculator out at the library.  
Revenue to collect: A deposit is collected and will be reimbursed if the calculator is returned in good working order.  
Items/Services to be purchased: Deposit only for calculator use.  
Surplus/Deficit Handling Plan: There is no surplus-deposit only account.

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Project name: Commissions/Rental  
Person responsible: Elliott, Kevin  
Purpose and timelines: Companies provide payment to OLMP.  
Revenue to collect: Vending machine commission, school photo commission.  
Items/Services to be purchased: Funds are applied to various activities and projects throughout the year.  
Surplus/Deficit Handling Plan: Surplus funds will be carried over for future activities and projects.

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Project name: Concession

Person responsible: Kramer, Diane

Purpose and timelines: Concession items and prices are posted.

Revenue to collect: Voluntary purchase of concession items by students and staff.

Items/Services to be purchased: Concession items are purchased with the funds.

Surplus/Deficit Handling Plan: All concession profits are used to purchase various items or equipment needed at OLMP.

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Project name: Cross Country Running 5-6

Person responsible: Watson, Jody

Purpose and timelines: Information on all events are given to participants at the start of the season

Revenue to collect: A fee is collected from students

Items/Services to be purchased: Transportation to and from events, entry fees, pinnies

Surplus/Deficit Handling Plan: Surplus of funds will be carried forward.

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Project name: Cross Country Running 7-12

Person responsible: Watson, Jody

Purpose and timelines: Information on all events are given to participants at the start of the season.

Revenue to collect: A fee is collected from students.

Items/Services to be purchased: Transportation to and from the events, entry fee

Surplus/Deficit Handling Plan:

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Project name: CTF - Drama

Person responsible: Froehler, Lana Marie

Purpose and timelines: The students will be given a course outline.

Revenue to collect: Students will be invoiced.

Items/Services to be purchased: Equipment/ supplies such as costumes, make-up, props, stage materials and presenters

Surplus/Deficit Handling Plan: Surplus of funds will be used to purchase replacement supplies and equipment.

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Project name: CTF - Outdoor Education

Person responsible: McLean, Cory

Purpose and timelines: A course outline is given to students outlining the various trips and activities. Any extra trip costs will be outlined in the field trip forms that go home with students prior to the field trip.

Revenue to collect: Students are invoiced at the beginning of the year.

Items/Services to be purchased: Transportation costs, facility rentals, admissions, instructors, equipment, equipment rental and additional costs for field trips and camping trips, ie) food and supplies.

Surplus/Deficit Handling Plan: Any surplus of funds will be used to purchase equipment and replacement supplies.

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Project name:	CTF-Art
Person responsible:	Rodin, Helen
Purpose and timelines:	Funds will be collected to purchase supplies for art.
Revenue to collect:	Students will be invoiced.
Items/Services to be purchased:	Equipment, Art supplies (paint, paper, brushes, etc), professional instruction/presenters.
Surplus/Deficit Handling Plan:	Surplus of funds will be used to replenish art supplies and equipment.
Project name:	CTF-Cake Decorating
Person responsible:	Rodin, Helen
Purpose and timelines:	A course outline is given to students.
Revenue to collect:	Students are invoiced for option classes at the start of the school year.
Items/Services to be purchased:	Equipment and supplies such as cake and cookie ingredients and decorating supplies.
Surplus/Deficit Handling Plan:	Surplus of funds will be used to purchase equipment and replacement supplies.
Project name:	CTF-Sports Performance
Person responsible:	Watson, Jody
Purpose and timelines:	Students will be given a course outline.
Revenue to collect:	Students are invoiced.
Items/Services to be purchased:	Fees will cover the cost of equipment, supplies, professional instruction, off campus activities and transportation.
Surplus/Deficit Handling Plan:	Surplus of funds will be used to replenish supplies and repair and/or purchase new equipment.
Project name:	CTF-STEAM
Person responsible:	Welke, Tracy
Purpose and timelines:	Students will be informed of the outline for STEAM (Science Technology Engineering Art Math)
Revenue to collect:	Students will be invoiced
Items/Services to be purchased:	Equipment, supplies, professional instruction, presenters
Surplus/Deficit Handling Plan:	Surplus of funds will be used to purchase equipment and replacement supplies.
Project name:	CTF/CTS - Foods
Person responsible:	Reinhart, Chris
Purpose and timelines:	The purpose is to implement the Foods Curriculum and will be communicated with the registration guide.
Revenue to collect:	Students will be invoiced at the beginning of the school year.
Items/Services to be purchased:	Equipment and supplies.
Surplus/Deficit Handling Plan:	Surplus funds will be used to purchase and maintain equipment and buy replacement supplies.
Project name:	CTF/CTS Comm Tech

Person responsible: Watson, Jody  
Purpose and timelines: A course outline will be provided to students.  
Revenue to collect: Fees will be collected from students.  
Items/Services to be purchased: Equipment and supplies (paper, ink, screening, fabric, clothing, etc).  
Surplus/Deficit Handling Plan: Surplus of funds will be used to purchase equipment and replacement supplies.

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Project name: CTF/CTS Cosmetology  
Person responsible: Elliott, Kevin  
Purpose and timelines: Students enrolled in this option will be invoiced a course fee.  
Revenue to collect: Student fees are collected.  
Items/Services to be purchased: Equipment and supplies, professional instruction  
Surplus/Deficit Handling Plan: Any surplus of funds will be used to purchase equipment and replacement supplies.

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Project name: CTF/CTS-Woods/Construction-Fabrication  
Person responsible: Wispinski, Dan  
Purpose and timelines: Students will be given a course outline.  
Revenue to collect: Students will be invoiced.  
Items/Services to be purchased: Equipment, supplies, professional instructors.  
Surplus/Deficit Handling Plan: Surplus of funds will be used to purchase equipment and the repairs/maintenance of equipment and to purchase replacement supplies.

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Project name: CTS - Drama  
Person responsible: deKock, Desiree  
Purpose and timelines: Students are given a course outline.  
Revenue to collect: Fees are charged to students for drama and or special projects at the beginning of the School Year. In the event of a production, tickets may also be sold.  
Items/Services to be purchased: Equipment, supplies, professional instruction, presenters, facility rentals.  
Surplus/Deficit Handling Plan: Any remaining funds will be used to purchase equipment and replacement supplies.

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Project name: CTS - HS Leadership  
Person responsible: Smith, Kristy  
Purpose and timelines: Fees are collected as part of school option fees to cover any costs incurred through our service projects within our community.  
Revenue to collect: Students will be invoiced at the beginning of the school year.  
Items/Services to be purchased: This fee will support leadership activities, speakers, student projects,  
Surplus/Deficit Handling Plan: Surplus funds will remain in this project for future student activities and community service projects.

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Project name: CTS - PE 10/20/30

Person responsible: Enright, Stephen  
Purpose and timelines: An information package is given to students indicating the course outline.  
Revenue to collect: Students are invoiced at the beginning of the school year.  
Items/Services to be purchased: Fees will cover the cost of off campus facilities rentals or admissions and transportation costs associated with these activities, guest speakers and instructors, athletic fees, equipment and equipment replacement costs.  
Surplus/Deficit Handling Plan: Surplus of funds will be used to purchase equipment and replenish supplies.

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Project name: CTS - Stained Glass  
Person responsible: Clarkson, Cheryl  
Purpose and timelines: A course outline will be provided to students.  
Revenue to collect: Students will be invoiced at the beginning of the school year.  
Items/Services to be purchased: Equipment/supplies, professional instruction, presenters  
Surplus/Deficit Handling Plan: Any surplus of funds will remain in this project to replenish supplies.

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Project name: CTS-Art  
Person responsible: Smith, Kristy  
Purpose and timelines: Funds will be collected as per our fee schedule  
Revenue to collect: Fees will be collected from students.  
Items/Services to be purchased: Equipment/Supplies, professional instruction/presenters  
Surplus/Deficit Handling Plan: Any surplus funds will be used for equipment and replacement supplies

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Project name: CTS-Sports Performance 15/25/35  
Person responsible: Enright, Stephen  
Purpose and timelines: Students will be given a course outline.  
Revenue to collect: Students are invoiced upon enrollment.  
Items/Services to be purchased: Fees will cover the cost of equipment, supplies, professional instruction, presenters, off campus activities and ,transportation  
Surplus/Deficit Handling Plan: Surplus of funds will be used to replenish supplies and purchase lost or damaged equipment

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Project name: Curling  
Person responsible: Popowich, Ryan  
Purpose and timelines: An information package will be given to participants at the start of the season.  
Revenue to collect: Students will be invoiced at the start of the season.  
Items/Services to be purchased: Entry fees, league fees, transportation,equipment, team clothing, uniform replacement, professional instruction.  
Surplus/Deficit Handling Plan: Unused funds will go to our athletics account for supplies and future play.

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Project name: Field Trips

Person responsible: Elliott, Kevin  
Purpose and timelines: Letters will be sent home with students stating the details and cost of the field trip.  
Revenue to collect: Funds to cover the cost of the field trip and transportation.  
Items/Services to be purchased: Field trip expenses, admissions and transportation.  
Surplus/Deficit Handling Plan: Costs of field trips are estimated closely, however, any remaining funds would support transportation costs.

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Project name: General  
Person responsible: Twitchell, Lorinda  
Purpose and timelines: This project is used for any financials that are not specific to any project.  
Revenue to collect: Money is deposited to this account as required.  
Items/Services to be purchased: Expenses are made out of this account as required.  
Surplus/Deficit Handling Plan: Surplus funds will be carried forward and distributed according to the needs of the students or school.

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Project name: Golf  
Person responsible: Reinhart, Chris  
Purpose and timelines: An information package is given to athletes and parents at the start of the season.  
Revenue to collect: An initial fee is collected from students. Students may be required to subsidise the hotel fees if the team advances to Provincial play.  
Items/Services to be purchased: Course and entry fees, transportation costs, team clothing and equipment  
Surplus/Deficit Handling Plan: Surplus funds will be carried forward to enhance the golf program.

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Project name: Graduation  
Person responsible: Sych, Mark  
Purpose and timelines: All graduating students will be assessed the Graduation Fee.  
Revenue to collect: Graduating students will be invoiced at the beginning of the school year.  
Items/Services to be purchased: The graduation fee is used to support all Grad activities and expenses such as banquet ticket, facility rental, decorations, etc.  
Surplus/Deficit Handling Plan: Unused funds will go into a Grad legacy fund to purchase a legacy item for the school from the graduating class.

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Project name: Graduation Legacy  
Person responsible: Sych, Mark  
Purpose and timelines: All graduating students and their parents will be informed of this legacy project.  
Revenue to collect: Any funds remaining in the Graduation account will be transferred to the Legacy account.  
Items/Services to be purchased: A gift from the graduating class for the school as decided upon by the grad class.  
Surplus/Deficit Handling Plan: Any surplus will be carried forward to the next year and used toward the graduating class gift for OLMP.

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Project name: Handball - Boys  
Person responsible: Enright, Stephen  
Purpose and timelines: An information package will be given to students at the start of the season  
Revenue to collect: All participants will be charged a fee. Fundraising activities may be necessary to support the team's budget. Students may be required to subsidise the cost of hotel fees if the team advances to provincial play.  
Items/Services to be purchased: Entry fees, league fees, transportation, officials costs, equipment, team clothing, uniform replacement.  
Surplus/Deficit Handling Plan: Surplus of funds will go to our Athletics account for supplies and future play.

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Project name: Handball - Girls  
Person responsible: Wagner, Kate  
Purpose and timelines: An information package will be given to students at the start of the season.  
Revenue to collect: All participants will be charged a fee. Fundraising activities may be necessary to support the team's budget. Students may be required to subsidise the cost of hotel fees if the team advances to provincial play.  
Items/Services to be purchased: Entry fees, league fees, transportation, officials costs, equipment, team clothing, uniform replacement.  
Surplus/Deficit Handling Plan: Surplus of funds will go to our Athletics account for supplies and future play.

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Project name: Hockey Academy  
Person responsible: Popowich, Ryan  
Purpose and timelines: Participants will be given a course outline and schedule at the start of the program  
Revenue to collect: A fee is collected from students  
Items/Services to be purchased: Ice rental, instruction and equipment  
Surplus/Deficit Handling Plan: Surplus of funds will be reimbursed to students.

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Project name: HS Football  
Person responsible: Stacey, Jamie  
Purpose and timelines: Information package is given to athletes and parents at the start of the season.  
Revenue to collect: Team fees are collected from each player at the start of the season. Fundraising activities may be necessary to support the team's budget. Students may be required to subsidise the hotel fee costs should the team advance to provincial play.  
Items/Services to be purchased: Entry, fees, League fees, transportation, officials costs, team clothing, equipment and uniforms.  
Surplus/Deficit Handling Plan: Unused funds will be used to purchase and/or repair equipment and to buy supplies.

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Project name: JH B Teams  
Person responsible: Wagner, Kate  
Purpose and timelines: An information package is given to athletes at the start of the season.



Revenue to collect: Team fees are collected from each player at the start of the season if a team is representing OLMP in a sport during the season of play. Fundraising activities may be required to support the developmental program.

Items/Services to be purchased: Tournament entry fees, league fees, transportation, officials costs, equipment/replacement of equipment and team clothing and uniform replacement.

Surplus/Deficit Handling Plan: Surplus of funds will be transferred to our athletics account for supplies and future play.

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Project name: Lost Textbooks

Person responsible: Twitchell, Lorinda

Purpose and timelines: Students are invoiced for lost textbooks or library books.

Revenue to collect: Replacement cost of the lost textbook or library book will be collected.

Items/Services to be purchased: Replacement books will be purchased.

Surplus/Deficit Handling Plan: There will not be a surplus. These funds will be used to purchase new books.

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Project name: Math Workbooks(Optional)

Person responsible: DeLong, Julia

Purpose and timelines: Math students will be given the option to purchase a math workbook.

Revenue to collect: Students will be charged the fee if they opt to purchase a workbook.

Items/Services to be purchased: Math workbooks, gst and shipping.

Surplus/Deficit Handling Plan: There will not be a surplus in this account. Fee for workbook does not exceed cost recovery.

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Project name: Robotics/Coding

Person responsible: Watson, Jody

Purpose and timelines: A course outline will be given to students

Revenue to collect: Students will be invoiced upon enrollment.

Items/Services to be purchased: Equipment and supplies, professional instruction

Surplus/Deficit Handling Plan: Surplus of funds will be used to replenish supplies and equipment.

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Project name: School Clothing

Person responsible: Watson, Jody

Purpose and timelines: Students and families will be able to purchase school clothing through their powerschool account. Sport groups can also purchase items

Revenue to collect: Clothing sales

Items/Services to be purchased: Clothing, decals and equipment

Surplus/Deficit Handling Plan: Surplus will be carried forward to purchase more advanced equipment and supplies.

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Project name: Sport 4 Life

Person responsible: Popowich, Ryan

Purpose and timelines: A course outline is given to students upon enrollment, Parents can refer to a Sport 4 Life team pages website.

Revenue to collect: Students will be invoiced upon enrollment.

Items/Services to be purchased: Fees cover the costs of off campus activities and transportation to various venues, rentals, equipment, clothing, partnership fees, professional instruction and presenters.

Surplus/Deficit Handling Plan: Surplus of funds will be reimbursed to the parents.

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Project name: Student Council

Person responsible: Smith, Kristy

Purpose and timelines: All students at OLMP pay a student council fee of 10.00

Revenue to collect: Students are invoiced at the beginning of the school year.

Items/Services to be purchased: This fee is collected to support school spirit activities, guest speakers and student projects.

Surplus/Deficit Handling Plan: Unused funds will remain in this project for future student activities and projects.

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Project name: Track and Field

Person responsible: Reinhart, Chris

Purpose and timelines: An information package will be given to athletes and students at the start of the season.

Revenue to collect: An initial fee is collected from students as well as a "pay as you go" fee for advancements. Students may be required to subsidise the costs if they advance to Provincial play.

Items/Services to be purchased: Facility rental for training, track and event fees and transportation costs.

Surplus/Deficit Handling Plan: Surplus funds will go to our athletics account for supplies and future play.

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Project name: Uniform Replacement

Person responsible: Popowich, Ryan

Purpose and timelines: Volleyball, basketball and handball teams will be advised that a small percentage of their team fees will be allocated to this account.

Revenue to collect: A small portion of athlete fees will be allocated to this account, as well as fundraising activities and donations through our athletics

Items/Services to be purchased: Jerseys/uniforms

Surplus/Deficit Handling Plan: The purpose of this project is to accumulate a balance that is carried forward for jersey replacement

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Project name: Volleyball HS Boys

Person responsible: Popowich, Ryan

Purpose and timelines: An information package is given to athletes and parents at the start of the season.

Revenue to collect: Team fees are collected from each player at the start of the season. Fundraising activities may be necessary to support the team's budget. Students may be required to subsidise the cost of hotel fees if the team advances to provincial play.

Items/Services to be purchased: Entry fees, league fees, transportation, officials costs, equipment, team clothing

be purchased: and uniform replacement.  
Surplus/Deficit Handling Plan: Surplus of funds will be transferred to our Athletics account for supplies and future play.

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Project name: Volleyball HS Girls  
Person responsible: Enright, Steve  
Purpose and timelines: An information package is given to athletes and parents at the start of the season.  
Revenue to collect: Team fees are collected from each player at the start of the season. Fundraising activities may be necessary to support the team's budget. Students may be required to subsidise the cost of hotel fees if the team advances to provincial play.  
Items/Services to be purchased: Entry fees, league fees, transportation, officials costs, equipment, team clothing and uniforms.  
Surplus/Deficit Handling Plan: Surplus of funds will be transferred to the athletics account for supplies and future play.

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Project name: Volleyball JH Boys  
Person responsible: Watson, Jody  
Purpose and timelines: An information package is given to athletes and parents at the start of the season.  
Revenue to collect: Team Fees are collected from each player at the start of the season. Fundraising activities may be necessary to support the team's budget.  
Items/Services to be purchased: Entry fees, league fees, transportation, officials costs, equipment, team clothing and uniforms.  
Surplus/Deficit Handling Plan: Surplus of funds will be transferred to the athletics account for supplies and future play.

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Project name: Volleyball JH Girls  
Person responsible: Wagner, Katherine  
Purpose and timelines: An information package is given to athletes and parents at the start of the season.  
Revenue to collect: Team fees are collected from each player at the start of the season. Fundraising activities may be required to support the team's budget.  
Items/Services to be purchased: Entry fees, league fees, transportation, officials costs, equipment, team clothing and uniform replacement.  
Surplus/Deficit Handling Plan: Surplus of funds will be transferred to the Athletics account for supplies and future play.

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Project name: Yearbook  
Person responsible: Hrycaj, Julia  
Purpose and timelines: Stakeholders are communicated through paper notices and website links.  
Revenue to collect: Voluntary purchase of yearbook by students/parents/guardians and staff.  
Items/Services to be purchased: Yearbooks.  
Surplus/Deficit Handling Plan: Remaining funds will be used to purchase or replace technology equipment as required.